

President Tom Roehrig called the regular Board Meeting to order at 6 p.m. on Tuesday, April 15, 2025.

Roll Call – A. Loose, Collins, Hunter, M. Loose, Pulley, Gehl and Roehrig. Jeff Krueger was also present.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns – none.

Announcements – Roehrig welcomed new Board members M. Loose and Gehl. Open Book is scheduled for Thursday, May 1, 2025 from 8:30 a.m. to 11:30 a.m. via telephone. Large Item Pick-Up Event will be held on Saturday, May 3, 2025 from 7 a.m. to 10 a.m. Roehrig asked that all Board members that are available attend this event. Board of Review is scheduled for Wednesday, May 14, 2025 from 5:30 p.m. to 7:30 p.m. Committee members include Collins, A. Loose, Hunter, Roehrig and Kieso. Fire Department brat fry is Saturday, April 19, 2025 and starts at 10 a.m. at Schmitz Bros. II parking lot.

Discussion and possible action regarding the reorganization of the Board Committees – T.

Roehrig – Roehrig told the Board that they were given a copy of the past Committee members and a copy of the new Committee members that he has chosen for them to review – Action – to approve the new Committee members – motion: Collins; second: A. Loose; carried. Discussion and possible action regarding other annual appointments for the Citizen Committees – T.

Roehrig – Roehrig said that he has to contact some of the Committee members for their confirmation. When asked, Collins said that he would like to remain on the Plan Commission Committee. He made a recommendation to add more members. He said that there have been times when additional members would have been able to step in when others could not attend the meetings. Roehrig asked if anyone else would like to be on the Plan Commission Committee. M. Loose, Hunter and Pulley expressed interest in the positions. Jim Sweere would also like to be appointed as a citizen member. Action – to appoint M. Loose, Hunter, Pulley and Sweere as members of the Plan Commission Committee– motion: Collins; second: A. Loose.

Minutes – Action – to approve the Village Board meeting minutes as presented and place them on file – motion: Collins; second: A. Loose; carried. Action – to accept the Fire Department meeting minutes and place them on file – motion: A. Loose; second: Collins; carried. There were no First Responder minutes presented to the Board.

Treasurer's Reports – Action – to approve the Village treasurer's report as presented – motion: Collins; second: A. Loose; carried. Action – to accept the Fire Department Treasurer's Report - motion: A. Loose; second: Pulley; carried. Action – to approve the First Responder's report as presented – motion: Gehl; second: Collins; carried.

Claims for the Village of Hilbert – Examined and discussed – Action – to pay all claims as presented – motion: A. Loose; second: Pulley; carried.

Legal invoices for the Village of Hilbert – Kieso explained this is something new that the auditors want to see the Board review each month. The report shows the attorney expenses that the Village incurs for the month. This report is for the Board's information only.

Correspondences – State of WI- Transportation Aids Quarterly Payment – Kieso told the Board that this is consistent with the previous quarters. State of WI- Notice of Lottery and Gaming Credit 2025 – This is being presented for the Board's information. State of WI- Notice of Lottery and Gaming Credit 2025 Manufactured/Mobile Home – this is being presented for the Board's information. 2024 New Housing Units Total Valuation – Kieso told the Board that there were 10 new homes built in Hilbert last year, an amount of \$3,273,000.

Reports – Labor Hours report and the Building Permits report were presented to the Board for their information.

Unfinished Business – none.

Recycling/Rubbish- Monthly Report – The monthly report was given to the Board for their information.

Police Protection for the Village – The monthly report was presented to the Board for their information.

Village Meadows Subdivision – Monthly update on lots sold/available – A report on the lots which have been sold and lots available was presented to the Board for their information. Kieso told the Board that 3 lots remain for sale.

Fire Department – Chief Loose said that they had 3 fire calls since the last Board meeting. A class was held at the railroad station and the attendance was good. The brat fry is Saturday. The truck manufacturer told Chief Loose that the truck is ahead of schedule & will be ready in January, 2026. Discussion regarding the grant received from the Chilton Area Community Foundation – The department received \$6,000.00 from the Chilton Area Community Foundation to be used toward the purchase of new boots. The poster thanking the Foundation will be displayed around the Village in numerous locations. Discussion and possible action regarding the forming of a bi-law committee with a Village Board representative – Roehrig told the Board that since the Village owns the Fire Department, 2 Board members & 2 representatives of the Fire Department need to form a committee to work together to form these bi-laws. Pulley and Gehl volunteered to represent the Village. 2 members of the Fire Department will be needed as well. Chief Loose will get those names prior to the next Board meeting. No action taken.

Wastewater Treatment Facility – Discussion and possible action regarding a contract with Robert E. Lee and Associates for the wastewater treatment facility upgrade – Plate provided the Board with a contract from Robert E. Lee and Associates for their viewing. The contract is for engineering for the upgrade that is needed for the Wastewater Treatment Facility. The majority of the upgrade will be funded with a loan. Plate said that the Village needs to get the ball rolling. The cost of the project will be around 5 million. Ornuha has offered to cover some of the cost, along with the grant that the Village will be applying for. Action – to approve the contract with Robert E. Lee and Associates for the wastewater treatment facility upgrade – motion: Collins; second: Pulley; carried. Plate then asked if any Board members would like a tour of the Wastewater Treatment Facility. The tour would take about 1 hour. Several of them were interested and will talk after the meeting for a date and time to schedule this.

Water Department – The meter change out's have been completed. The water flushing was completed recently as well. Collins asked for an update on the lead lines, and Plate told him that there is a chance that the state will again provide grants that may be available to the Village. Roehrig said that it is in Governor Evers budget request, and we will wait to see what happens. Kieso told the Board that disconnect notices had been sent out. The Village can turn off water for non-payment except during the winter months. There were 18 residents that were given written notices on their doors. She said that this notice gives them the date that the payment must reach the Clerk's Office before the disconnect. After the notice, residents start calling the office to talk about their payment that is due. In some instances they will give a date of when they will be able to make the payment, otherwise they will ask to be put on a deferred payment plan. Kieso said that the Village has the authority to add the unpaid amount to the resident's tax bill at the end of the year. She prefers not to do this and instead continues to contact the resident until payment is made. She has been successful in collecting payments using this method.

Streets Department – Roehrig recently met with Jared from Robert E. Lee and Associates and he is going to come to Hilbert to give a free analysis on each of the ponds in the Village. He will have a report for the Board for the May meeting. A Streets Committee meeting needs to be scheduled before Jared comes to test the ponds. Roehrig wanted to set the meeting as soon as possible. The committee agreed on Thursday, April 17. Jared will be attending the meeting also.

Comprehensive Plan – Update on plan – No update given.

Application for Operators Licenses – Discussion and possible action for operator's licenses – Kieso provided the list of applicants – Action – to approve the applicants as presented – motion: Collins; second: A. Loose; carried. Discussion and possible action regarding a Temporary Class B license for the Hilbert Athletic Association – Action – to approve the Temporary 6-month Class B license for the Hilbert Athletic Association – motion: Collins; second: Gehl; carried.

Discussion and possible action regarding a Temporary Class B license for the Cheese Derby by St. Mary's Congregation – Action – to allow St. Mary's to get a Temporary Class B license for the Cheese Derby – motion: Gehl; second: Collins; carried.

Classes/Seminars/Schooling for employees – Discussion and possible action regarding requests for schooling/training sessions – None.

Park and Recreation Committee – Committee minutes presented for acceptance and to be placed on file – Action – to approve the minutes as presented and place them on file – motion: A. Loose; second: Collins; carried. Discussion and possible action regarding that the park bathrooms should be remodeled, instead of building new, and preliminary plans be made by

Robert E. Lee and Associates – A. Loose said that the committee would like to do a remodel of the park bathroom & have Robert E. Lee and Associates draw up the plans for the project. The engineer said that the overall condition of the bathroom is good. The cost of the remodel project is approximately \$250,000.00 and is significantly less than building new. There is \$150,000.00 in the fund for the project. A. Loose said that they will also be looking for donations to help with the cost. The committee is looking to add 2 ADA bathrooms for male or female use and cut back on the amount of the other stalls that are currently there now. Kieso said that we are still waiting to hear about the Vibrant Spaces grant. It has been postponed until next month. The grant is for between \$25,000 and \$50,000, with the Village having to match the funds – Action – to go forward with the remodel and hire Robert E. Lee and Associates to do the engineering on the project – motion: Collins; second: Pulley; carried. Discussion and possible action regarding the painting of the park bathrooms – A. Loose said that the committee would like to have new paint put on the outside of the bathroom building so it looks nicer until the remodel project begins. Roehrig offered to donate the paint for the project. A. Loose will find painters to donate their time – Action – to approve painting the outside of the bathroom building with the paint and painters work being donated – motion: Collins; second: Pulley; carried. Discussion and possible action regarding that the bubbler be removed and not replaced in the Community Center – A. Loose told the Board that the water is shooting out of the side of the bubbler. It is not being used often enough and this is part of the problem. There is also water available in the kitchen. Plate said that he would recommend hiring a plumber to remove it so it is done the correct way. Roehrig asked Plate if he would get in touch with a plumber regarding the removal, and Plate said that he will take care of contacting one. The plan is not to replace the bubbler – Action – to approve the removal of the Community Center bubbler – motion: Gehl; second: M. Loose; carried. Discussion and possible action regarding the request from Gospelfest regarding adding a door on the big pavilion – Kieso said that if this request is approved she wants to remind the Board that this amount will come off the \$150,000 that has been set aside. Jeff Krueger explained that when they fry the fish it would be nice to have an additional door to use to enter & exit the pavilion. This would give them quicker access to the freezers and they would not have to walk through the crowd with the frozen items. He was asked if Gospelfest would help with the cost of the door and installation. He asked the committee to get an estimate for him. Thiel said that her husband may have a new door that would work instead of purchasing another, and he would sell it for a reasonable price. A. Loose will work with Thiel to see if the door would be a good fit for the building. This item is tabled until the committee meets again. No action taken at this time. Discussion and possible action regarding placing an ad for summer help employment – Plate is requesting summer help for the ballfields. It would involve maintaining the ballfields at the park, with occasional lawn mowing as needed. It was stated that due to insurance coverage the applicant would need to be 16 years old or older. The work will need to be done Monday through Friday. The Hilbert Athletic Association is responsible for evening & weekend work – Action – to approve placing an ad for summer help employment – motion: Collins; second: A. Loose; carried.

Health Committee – Committee minutes presented for acceptance and to be placed on file – Action – to approve the minutes as presented and place them on file – motion: Collins; second: A. Loose; carried. Update on the payment regarding the chassis invoice for the new fire truck – Kieso told the Board that the amount due was \$119,696 and she sent the check last week per the Committee's request since it was due 2 days after the Board meeting. If payment was late, the late fee would be \$1,800. The balance due will be paid when the truck is delivered, with an estimated arrival of January, 2026. Roehrig scheduled a Health Board meeting for Thursday, April 17th at 5:00 p.m. The meeting will be in regards to collecting the signatures for the handbooks for the Fire Department. A. Loose will call Doug Schoen about getting signatures from the First Responders.

Plan Commission Committee – Committee minutes presented for acceptance and to be placed on file – Action – to approve the minutes as presented and place them on file – motion: Collins; second: A. Loose; carried. Discussion regarding the stormwater retention ponds in the Village – this item was discussed earlier in the meeting.

Discussion and possible action regarding Resolution 2025-04 To Dissolve the Purchase & Claims Committee and the Elections & Judiciary Committee – Kieso told the Board that these are 2 committees that have not met in years and it is not mandated that the Village have these

committees– Action – to dissolve the 2 committees – motion: Collins; second: A. Loose; Roll Call Vote – yes: A. Loose, Collins, Hunter, M. Loose, Pulley, Gehl and Roehrig; carried.

Discussion and possible action regarding the request for the Farmer’s Market and After Dark dates – Posters for the 2 events were presented to the Board – Action – to approve the date for the Farmer’s Market – motion: A. Loose; second: Pulley; carried. Action – to approve the date for After Dark – motion: Hunter; second: Collins; carried.

Discussion and possible action on the request from 57 Saloon regarding outside entertainment – The Board was given a letter from 57 Saloon requesting outside entertainment in the afternoons or early evenings from April 19th through November 1st, 2025. No specific date was given due to last minute bookings at a reduced cost. This is the same request as last year’s. No problems were reported last year – Action – to approve the request from 57 Saloon for outside entertainment – motion: Collins; second: A. Loose; carried.

Village Board Member Informational Report – None

Village Personnel Information Report – None

President’s Report – None

Adjournment – Action – to adjourn – motion: Collins; second: Pulley; carried. The meeting was adjourned at 7:18 p.m.

Deb Thiel

Deb Thiel, Deputy Clerk